

### Project Management Institute Tallahassee Chapter



#### Weekly News

#### ***Bi-Weekly Communications Note:***

With Thanksgiving now in our 2020 past and with the upcoming holiday season fast approaching, we look forward to sharing in the joys you experience; email in your pictures, events, and bios or post them to the Facebook or LinkedIn PMITLH groups – let's all celebrate together!

Our next PMITLH Chapter Meeting will be held on Monday, December 7<sup>th</sup>. This virtual meeting will begin at 6:30pm and be worth 1.5 PDUs. Please register and join us as Brandy Carlson discusses ***Burnout at Work: A Threat to Our Organizations.***

Thank you, Your PMITLH Communications Team.

[vpcomm@pmitlh.org](mailto:vpcomm@pmitlh.org)



#### **In this Bulletin:**

- Upcoming Events
- Next Chapter Meeting Speaker/Presentation Detail
- Get to Know Your New 2021 PMITLH Board Members (New this week)
- PMI Tallahassee Chapter News
- PMITLH Board Talk (New this week)
- TIPS
- PMI Global News (New this week)
- Board Members/Resources

PMITLH Website: <https://pmitlh.org/index.php>



## Upcoming PMITLH Events

▶ **December 7, 2020, 6:30pm**

PMITLH Virtual Chapter Meeting  
Burnout at Work: A Threat to our Organizations

▶ **February 1, 2021**

PMITLH Virtual Chapter Meeting

▶ **April 5, 2021**

PMITLH Virtual Chapter Meeting

▶ **June 7, 2021**

PMITLH Virtual Chapter Meeting

▶ **August 2, 2021**

PMITLH Virtual Chapter Meeting

▶ **October 4, 2021**

PMITLH Virtual Chapter Meeting



▶ **December 6, 2021**

PMITLH Virtual Chapter Meeting

## December Virtual Chapter Meeting Presentation: Burnout at Work: A Threat to our Organizations

Please join us on December 7, 2020 for our next PMI Tallahassee chapter meeting. Our guest speaker, Brandy Carlson, will be discussing Burnout at Work: A Threat to our Organizations. We look forward to your participation!

Are you feeling unmotivated, overwhelmed, or cynical? Are your staff burned out? Join the PMI Tallahassee community conversation about how to create a work culture that acknowledges and supports employees through burnout to optimize the health of your organization.

Brandy Carlson, President of Strategic Empowerment Consulting, holds a Master of Social Work degree from Florida State University with a specific focus in organizational administration and policy. After over 20 years in the business and nonprofit sectors, she has a deep and diverse skillset in working with organizational leadership teams to best serve their clients, overcome adversity, plan for the future, and thrive.



# Project Management Institute Tallahassee NEWS

## Get to Know Your New 2021 PMITLH Board Members!

### Joanne Gallagher – 2021 VP of Professional Development:

Joanne Gallagher, PMP, is a Sr. Managing Director at Cambria Solutions, awarded seven years in a row as one of America's fastest and smartest growing professional service consulting firms. She is a seasoned health and human executive with a proven record of improving human service programs in over a dozen states. As a solution specialist, Joanne is adept at improving human service government business process, program and technology areas required to support successful delivery to the US's most vulnerable citizens. She is an innovative thinker and has won several awards in her career. One of Joanne's key strengths is developing and maintaining strong relationships with key decision makers and influencers in all levels of government. This skill is a critical asset in developing the strong alignment of a vision to results-oriented, successful outcomes. She excels at developing and delivering complex projects and is passionate about serving the public. Joanne holds a Bachelor's degree in Psychology/Criminology and an Honors degree in Legal Studies, Carleton University, Ottawa, Ontario Canada. She lives in Tallahassee, Florida.



### Shajil Kalathi – 2021 Director of Volunteers:

Shajil Kalathil is an accomplished technology executive who is a certified Project Management Professional (PMP). Shajil has successfully led and implemented large-scale State Government systems through strategic planning, resource sourcing, system engineering, application development, and quality controls. Shajil has been a resident of Tallahassee since 2002. Close to a decade, Shajil provided project management consulting working for Big-Four consulting firm across the country. Currently, he provides technology project management leadership for the State of Florida. He holds two Masters degrees: Computer Science (MS) and Business Administration (MBA). Shajil is passionate about community service and has served and championed many community upliftment programs. He has recruited and managed exceptional teams through the project lifecycle. In the role of the Director-voluntary services, Shajil will shape the vision for PMI – Tallahassee voluntary services. He plans to leverage his network in the private and public sectors to source talented resources who can contribute to the local chapter.



**Amit Bokey** will remain the VP of Finance.

**Tammy Davis** will move from VP of Professional Development to VP of Membership.

**Thank you** to all who so graciously donate their time to this chapter and its growth!

## Membership Renewals to the Chapter

Important Information Regarding Chapter Membership Auto Renewal Changes:

- Similar to a PMI Membership, when you complete a Chapter Membership purchase, your Chapter Membership will now be automatically opted-in for auto renew,
- Your Chapter Membership will move onto the same cycle as your existing PMI Membership renewal cycle,
- If you wish to opt out of the Chapter auto renewal post-purchase, you must opt out in your myPMI profile. Please be advised that opting out of Chapter Membership auto renew will cancel auto renew for Chapter Membership only. Opting out of auto renew for PMI Membership will cancel auto renew for both your Chapter Membership and PMI Membership.
- If you opt-out of auto renew for your PMI Membership and later return to renew manually, the system should NOT automatically opt you in for auto renew going forward. You will not be required to save your payment details to complete checkout.
- Existing Chapter Memberships and PMI Memberships will continue to auto renew in USD only (until December 2020)
- **\*Please note that Student and Retiree PMI Memberships require manual renewal - Auto renew is not an option.**

To prevent a customer from buying a Chapter Membership twice or purchasing a Chapter Membership for an undesired short duration, there are new rules to restrict Chapter Membership purchases and improve the Chapter Membership experience:

- When you attempt to purchase or renew a Chapter Membership you will be restricted from purchasing/renewing a Chapter Membership if you do not hold an active PMI Membership and/or do not have a Membership product in your Cart,
- If you are a PMI Member who is eligible for renewal (i.e. in last 3 months of your current membership), you must have a PMI Membership renewal product in the Cart in order to purchase any Chapter Membership,
- If you purchase a Chapter Membership after purchasing a PMI Membership, its renewal cycle will automatically align to the PMI Membership auto renewal cycle.

## PDU Opportunities in the Tallahassee Chapter!!!!

### PDU Reminders:

- Chapter members – write an article for the blog and submit it to [vpcomm@pmitlh.org](mailto:vpcomm@pmitlh.org) for consideration for posting. Articles posted can earn you PMI Create Content activity PDUs.
- Chapter members who serve on the Board or on a committee can earn PDUs (hour for hour) for volunteer time through the PMI Volunteer activity,
- Chapter members who speak/present virtually during a chapter meeting can earn PDUs (hour for hour of presentation time) through the PMI Give a Presentation activity,
- General reminder to chapter members that **you earn PDUs for attending chapter-organized meetings** through the PMI Organization Meetings activity.
- PDUs are subject to audit by PMI. Always remember you can reference the PMI certification requirements at <https://www.pmi.org/-/media/pmi/documents/public/pdf/certifications/ccr-certification-requirements-handbook.pdf>
- If you're retiring (first – CONGRATULATIONS!), you can apply for retired status with PMI and no longer have to submit PDUs. You must have been a certificate holder for 10 years minimum, wish to voluntarily relinquish active status, and no longer earn remuneration for practicing project management. Submit a written request to PMI by email (Certification.CCR@pmi.org) or fax (1 610 239 2257).

# PMITLH Board Talk

This week's PMITLH Board message comes from PMITLH Board Member  
Professional Development, Tammy Davis.



Happy holidays. Thanksgiving is over, and the holiday season is moving into full gear. In our new world of coronavirus, masks, and working remotely, I find myself thinking back to how this year started and how it is looking like it is going to end. I find myself realizing how much I have to be thankful for with the PMI Tallahassee chapter and its members.

This year has definitely been laced with challenges. We started hearing about the coronavirus around Nov – Dec of last year on the west coast of the United States. March 11<sup>th</sup>, coronavirus had been declared a pandemic, and by March 18<sup>th</sup>, my company went remote in the expectation of a state lockdown. All of our company employees were able to transition to remote work within 48 hours. Thankfully, we are a software development shop, and we were able to seamlessly transition to remote work. This did not decrease any support needed by our customers. Many of us already had some form of a home office already set up in our homes, and the company supplemented that with monitors and other computer related equipment as needed. Some of our customers, on the other hand, were not ready and did not have a business continuity plan (or disaster recovery plan) in place that would allow them to identify their critical business functions, processes, and resources that would be needed to support their operations remotely. I was tasked with creating a business continuity plan with assistance from one customer's security team. This was something I had never done, but I was ready for the challenge and had some knowledge of disaster recovery plans - or so I thought. I had been part of past state agency meetings where we went through disaster recovery simulations, but the documentation was already in place and only needed minor updates from time to time; that was the extent of my experience. Knowing my limitations as well as the limited time I had to create the plan, I reached out to several chapter members to get some insights. To my disappointment, their experience was more or less the same as mine. For most of us, we come into established companies or agencies that already have some form of business continuity or disaster recovery plans in place. So due to the pandemic, I am thankful that I was able to create a business continuity plan, with suggestions from chapter members, that would provide a roadmap for my customer to use during this and any future disasters that would require them to work remotely. This is not a skill that is seen in a job description but can be extremely useful when needed.

On top of working in overdrive for my customer, I was spearheading my first PMP boot camp for the chapter that included 14 participants and three new chapter instructors (including myself). I am SUPER grateful for the chapter instructors (Nathen McPherson, Curtis Watkins, and Dr. Joe Amanfu) who willingly came back, as well as Karen Scott for providing tremendous support and assistance to provide a needed PMP boot camp this year. Other than attending the last PMP boot camp in 2018, as a participant, I had never organized a project on a scale like this before. This boot camp was an in-person evening class that would span 8 weeks, being conducted in a conference room that was provided by a local business. When the CDC issued guidance to wear masks, stay six feet apart, and not to gather in groups of ten or more and then the state went into lockdown, I thought the boot camp would come to a premature end. Many of the instructors and boot camp participants were not fans of moving our classes to online. Since the lockdown was only supposed to last 30 days, we collectively decided to postpone the boot camp for a few weeks, and we would meet again in person when the lockdown was over. As all of us know, that wasn't meant to be, but the show must go on. After a two-month hiatus, we polled all boot camp members, and everyone was ready to continue the boot camp. We offered a refresher course on the knowledge areas that we had previously covered in-person. We conducted the rest of the knowledge areas using GoToMeeting and, with all participants' agreement, the remaining sessions were recorded and stored on a drive. Any documents that we used or referred to as well as the recordings were stored on a drive for anyone with access to retrieve or download as needed. Although all of this was challenging, it allowed me to grow as a project manager in ways that I would not have previously thought.

As a relatively new certified PMP, the members in the PMI Tallahassee Chapter have always been willing to help when I needed guidance; this includes the members who have retired. You are all the reason that I am thankful for being a part of this chapter and will continue to participate in the chapter in any capacity that I can. With appreciation to you all, I wish you happy holidays.

Tammy Davis, VP of Professional Development



"You can't build a great building on a weak foundation. You must have a solid foundation if you're going to have a strong superstructure." - Gordon B. Hinckley

# Project Management Institute Tallahassee TIPS

## TIPS!

### PMI Member Discounts

Did you know there are discounts available to PMI members for things like insurance, technology products, office supplies, car rentals and more?



See discounts for Lenovo, Office Depot, Life Lock, UPS shipping, Avis, Budget, Microsoft, Spectrum Credit Union at

<https://www.pmi.org/membership/discounts/united-states>

### PMI Book Sales and Discounts

Effective August 2020, Independent Publishing Group (IPG), PMI's book distributor, will be the sole distributor of PMI Publications and will continue selling books directly via the PMI's publisher page on IPG's online store.

For personal-use purchases (outside of PMI chapter events), all PMI members maintain a 50% discount on the printed, stand-alone PMBOK® Guide – Sixth Edition in all languages and the printed bundle PMBOK® Guide – Sixth Edition and Agile Practice Guide in all languages. You will find this discount code when you log on to PMI.org (PMBOK® Guide page).

Additionally, if you would like to receive free shipping outside of North America, you can purchase these titles from IPG's third-party seller, Eurospan at a 40% discount. As a PMI member, you're also welcome to purchase books at other resellers like Amazon or Barnes & Noble; however, you may only redeem member discount codes at either IPG or Eurospan.

### How to Report PDUs!

[https://pmitlh.org/images/How\\_to\\_report\\_PDUs.pdf](https://pmitlh.org/images/How_to_report_PDUs.pdf)



# Project Management Institute NEWS

## **The PMI Virtual Experience Series December session is 50% off for PMI members!**

PMI is discounting the December session of its Virtual Experience Series by 50% - CODE VESVOL) hosted by journalist, television host, and Executive Producer Tamron Hall. Check out the link below for registration information for December's sessions!

December 9<sup>th</sup>: The Future: Forging Our Path Forward. **Join the featured speaker, Olympic Games Executive Director Christophe Dubi as he discusses the challenges of planning and managing the quadrennial global games in the age of Covid.**

<https://www.pmi.org/virtual-experience-series>

<https://www.pmi.org/events>

## **PMI Global Resource Hub**

Check out PMI's Resource Hub for a "variety of free online resources, virtual events, and other offerings related to the COVID-19 world around us".

<https://www.pmi.org/about/coronavirus-single-source-message/resources-for-new-work-ecosystem>

## **Need PDUs or CEUs?**

Check out PMI's SeminarsWorld Virtual for live online learning opportunities which can be filtered by cost, start dates, etc.

<https://www.pmi.org/events/seminarsworld>

## **Save the Date and Call for Proposals for Next Leadership Institute Meeting**

The virtual PMI® Leadership Institute Meeting 2021—April will be held Saturday, 10 April; now accepting proposals for 30-minute presentations. Submit session proposals before 12/31/2020.

<https://na.eventscloud.com/eSites/585612/Login>

## **Now Accepting Nominations for the PMI Board of Directors**

Interested in joining PMI's 2021 Board of Directors for the 2022-2024 term? PMI seeks four individuals; review your eligibility today.

<https://www.pmi.org/about/leadership-governance/board-of-directors/nominations-and-election>

## PMI Customer Care Notice

The PMI Customer Care team is experiencing significantly higher contact volumes due to the dynamic nature and rapidly evolving COVID situation globally. As PMI continues to work to respond to each inquiry and to explore alternative ways for addressing these, PMI has taken the following actions to help decrease the need for members to contact Customer Care.

- PMI is updating its [PMI COVID Update page](#) on an ongoing basis.
- PMI is waiving rescheduling fees for all certification exams until 1 October.
- PMI is automatically extending all candidates' exam eligibility until 18 January 2021.
- PMI has launched its new PMI Beta Bot, a 24/7 chat bot to answer your basic questions. Check it out on the PMI [Contact Us page](#).
- PMI has created the PMI Customer Care Alexa Skill, so members and certification holders can link their PMI.org account to any Amazon Alexa-enabled device to ask Alexa: "What is my member (or certification) since date?" "What is my membership end date?" "When does my certification expire?" "How many PDUs do I have?" [Try it today](#).

PMI requests your patience and support in utilizing its Customer Care contact info to allow quick response to each member and customer. If you have a question specific to chapter operations, please contact your chapter partner.



## PMI Agile Certification Journey

The new Agile Certification Journey is a suite of agile-focused certifications, instructor-led and on-demand training workshops, as well as knowledge and community resources designed for practitioners who want to further specialize and differentiate their skills. It incorporates Disciplined Agile offerings into the PMI portfolio of certifications to provide practitioners with options and opportunities to dive deeper into agile approaches, regardless of where they are in their career paths.

For more information about it, visit the [Disciplined Agile tab](#) on the Chapter Update Center and be sure to read the [Frequently Asked Questions](#).

# Project Management Institute Tallahassee Chapter

## PMITLH Board:

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|--|--|
|    | President<br>David Davis                     |
|    | First VP<br>Karen Scott                      |
|    | VP – Administration<br>Debbie Rivenburg      |
|   | VP – Communications<br>Rebecca Green         |
|  | VP – Finance<br>Amit Bokey                   |
|  | VP – Membership<br>Sean Gibbs                |
|  | VP – Programs<br>Lisa Hopkins                |
|  | VP – Professional Development<br>Tammy Davis |



### PMI On-Demand Webinar library

<https://www.projectmanagement.com/Webinars/webinarMainOnDemand.cfm>

### PREMIUM TEMPLATE library

<https://www.projectmanagement.com/Templates/index.cfm>



The Chapter would like to feature one of our members with a bio in each issue of the newsletter. Please submit a bio for a future newsletter to: [vpcomm@pmitlh.org](mailto:vpcomm@pmitlh.org)



The Chapter would like to feature photos of your workday in future newsletters. Please submit photos to: [vpcomm@pmitlh.org](mailto:vpcomm@pmitlh.org)

Photo courtesy of PMI.org.



### Suggestions or Ideas?

Email us at [vpcomm@pmitlh.org](mailto:vpcomm@pmitlh.org)